



# BPMS AFTERCARE

Cnr. Main & Sloane Street, Bryanston  
 Contact detail: Sarel Barnardo  
 Nicky Brits  
 Alecea Snyders

082 857 9845  
 072 906 0472 / aftercare@bpms.co.za  
 alecea@bpms.co.za

## REGISTRATION FORM AND AGREEMENT – 2020

**PLEASE MARK WITH X**

FULL DAY (TILL 17:30)		HALF DAY (TILL 15:00)	
<b>YOUR CHILD'S INFORMATION</b>			
Full Name of Child			
Grade			
Date of Birth			
Allergies			
<b>MOTHER'S DETAILS</b>			
Full Name			
ID Number	<i>(Please supply a copy of ID)</i>		
Occupation			
Company Name			
Company Address			
Work phone number			
Home phone number			
Cell number			
Email address			
Marital status			
Home address			
Postal address			
Vehicle registration number			
<b>FATHER'S DETAILS</b>			
Full Name			
ID Number	<i>(Please supply a copy of ID)</i>		
Occupation			
Company Name			
Company Address			
Work phone number			
Home phone number			
Cell number			
Email address			
Marital status			
Home address			
Postal address			
Vehicle registration number			
<b>EMERGENCY INFORMATION</b>			
Medical Aid Name			
Medical Aid Number			
Contact person (name & tel)			
<b>PERSON(S) AUTHORISED TO COLLECT YOUR CHILDREN</b>			
Name(s) and relationship to child			

*This Agreement consists of four (4) pages, including this Registration Form. Once completed and signed, please return the original to Alecea Snyders / Nicky Brits to secure your child's enrolment at Aftercare. The original is to be delivered on or before the starting date indicated above. The parent is requested to make a copy of this Agreement.*

Mother initial: \_\_\_\_\_

Father initial: \_\_\_\_\_

This Agreement is entered into between:

BPMS Aftercare Centre, place of business at Bryanston Parallel Medium School, cnr Main and Sloane Street, Bryanston ("BPMS Aftercare") and the undersigned individual(s), being parents, guardians or any other person authorized to enter into this Agreement (the "Parent").

## 1. FEES AND FEE STRUCTURE

1.1. Fee Structure for 2020 which may be subject to change: Please tick the option full or half day.

<b>Full day fees (till 17:30)</b>	<b>R1075.00 per learner per month</b>
<b>Half day fees (till 15:00)</b>	<b>R700.00 per learner per month</b>
<b>Daily Fees (15:00)</b>	<b>R60.00 per learner per day</b>
<b>Daily Fees (17:30)</b>	<b>R110.00 per learner per day</b>

- 1.2 Fees are payable in advance, on or before the seventh (7th) of each month, for a period of eleven (11) months, starting on 7 January each year. The Parent's last payment for the year should be received by BPMS Aftercare by no later than 7 November each year, unless this Agreement has been terminated in accordance with paragraph 4 below.
- 1.3 Please ensure that monthly payments reach us promptly. If payment is made electronically, remember that a transfer can take up to three (3) days.
- 1.4 Should you fail to pay fees in full by the fifth (7th) of each month, we reserve the right to immediately suspend all services without notice. The full fees payable, will remain payable by the Parent to BPMS Aftercare.
- 1.5 Even if you do not receive a statement every month, you are still liable for the monthly fees. The onus is on the Parent to ensure that they receive their monthly statement via email by the 3rd of each month. If it has not been received please notify us via email on [finance@bpms.co.za](mailto:finance@bpms.co.za).
- 1.6 All direct payments are to be made into the account of Bryanston Parallel Medium School, without set-off or deduction:

<b>Account Name:</b>	<b>Bryanston Parallel Medium</b>
<b>Bank:</b>	<b>First National Bank (FNB)</b>
<b>Account No:</b>	<b>62 02 60 55 261</b>
<b>Branch:</b>	<b>Bryanston</b>
<b>Branch Code:</b>	<b>250 655</b>
<b>Reference:</b>	<b><u>(please contact the office to confirm your reference number)</u></b>

### 1.7 No discounted fee is offered.

- 1.8 Holiday care is run separately and the fees are over and above the fee for aftercare that is still payable over the same eleven (11) month period as irrespective of whether your child is absent from aftercare or not (for any reason, including but not limited to school holidays; sickness etc.)

## 2. OPERATING HOURS AND CLOSING

- 2.1 BPMS Aftercare operates from 13h00 to 17h30, Monday to Friday excluding Holidays, during the school term. Please ensure that the children are collected by 17h30 for full day learners and 15:00 for half day learners, a late collection fee of R100.00 per half an hour, will be charged and is payable on the day.
- 2.2 BPMS Aftercare will not be held responsible for the safety of your child/ren after 17h30.
- 2.3 Failure to pay the late collection fee, will result in your child/children not being accepted into BPMS Aftercare until the late collection fee is paid.
- 2.4 BPMS Aftercare closes each year at 17h30 on the last day of the fourth (4<sup>th</sup>) term when BPMS Aftercare's staff take their annual leave.
- 2.5 The monthly aftercare fees are exclusive of Holiday care.
- 2.6 Holiday care can be arranged directly with Sarel 0828579845 and is payable upfront directly to Sarel.

## 3. GENERAL

- 3.1 **Each child is to be signed out on the daily register by an adult, when the child is collected from BPMS Aftercare. No child is to leave the premises without being signed out. Please do not stay in the car and hoot for your child. PARENTS MUST SIGN THE CHILD/REN OUT.**

Mother initial: \_\_\_\_\_

Father initial: \_\_\_\_\_

- 3.2 Children are not allowed to wait at the black gate. Please do not encourage your child/ren to do so.
- 3.3 Each child is made aware of the area designated to BPMS Aftercare and is instructed not to leave this area. Children who leave this area without the knowledge of the supervisor will be strictly dealt with.  
BPMS Aftercare staff will not be held liable for any misfortune/injury that may befall them at such time. Please discuss the dangers and consequences of such action.
- 3.4 The Parent is requested to notify the supervisor if a child is not to attend BPMS Aftercare on a particular day.
- 3.5 The Parent is requested to notify the supervisor if a person other than the Parent is to collect the child on a particular day.
- 3.6 A change of clothes as well as a hat and sunscreen is strongly recommended. The children are not encouraged to wear their school uniforms – uniforms are expensive.
- 3.7 Please ensure that these items are clearly marked and check that all items of clothing etc. are in the bag when leaving aftercare. There is a lost property box, please ensure that you check this box on a daily basis. The Parent is requested to check that the school bag / or any clothes that is taken is your child's/children's and not that of another child attending aftercare. It is the responsibility of the Parent to ensure that their child has all their belongings.
- 3.8 It is the responsibility of the child to report to the BPMS Aftercare at the end of school. Failure to do so will result in the child being marked absent and BPMS Aftercare will not accept responsibility for his/her safekeeping.
- 3.9 That the parent will show respect towards BPMS Aftercare staff, and understand that BPMS Aftercare has the child's/ren's safety at heart.
- 3.10 The parent hereby acknowledges that the Agreement has been read in its entirety and that the Parent is in agreement with same.

#### **4 TERMINATION**

- 4.1 The Parent may terminate the child's enrolment at BPMS Aftercare by giving thirty (30) days' notice in writing, via email, such notice is to be received by the first (1<sup>st</sup>) of the month which is to be the last month. The parent shall continue to be liable for the full fees due to BPMS Aftercare until the conclusion of the notice period. For the avoidance of doubt, if the Parent intends the last month to be August for example, then such notice is to be received on or before 1 August.
- 4.2 If a parent removes, or gives cause to remove a child from BPMS Aftercare (without giving the required notice, that parent shall immediately be liable for the full amount of the following month's fees.
- 4.3 BPMS Aftercare shall have the right in its sole discretion, without notice or refund to terminate the contract and require the child to leave the aftercare immediately if it becomes necessary.
- 4.4 Unless the Agreement is terminated in accordance with paragraph 4, it shall remain in force indefinitely.

#### **5 LIMITATION OF LIABILITY**

- 5.1 The Parent specifically acknowledges that neither BPMS Aftercare, Bryanston Parallel Medium School, nor any of its School Governing Body Members, consultants, employees, servants or agents shall in any manner whatsoever be responsible for any loss or injury, however sustained by any child or parent and/or their property arising from any cause whatsoever, including negligence of BPMS Aftercare, Bryanston Parallel Medium School, nor any of its School Governing Body Members, consultants, employees, servants or agents.

#### **6 ENTIRE AGREEMENT, VARIATION AND JURISDICTION**

- 6.1 BPMS Aftercare and the Parent hereby agree that this constitutes the entire Agreement between them for the services rendered by BPMS Aftercare.
- 6.2 No variation of these terms will have any effect unless reduced to writing and signed by both BPMS Aftercare and the Parent.
- 6.3 In the event of a dispute arising in terms of this Agreement, BPMS Aftercare and the Parent consent to the jurisdiction of the Magistrates Court of South Africa.

#### **7 DOMICILIUM**

- 7.1 The Parent appoints the address set out on page one (1) of this document for service of all notices and legal processes.

#### **8 FIRST AID**

- 8.1 The Parent hereby give permission to the staff of BPMS Aftercare to act in their stead (in loco parentis) to give first aid, and/or to obtain other medical treatment that may be deemed necessary for their child/ren at personal/medical aid's expense.

Mother initial: \_\_\_\_\_

Father initial: \_\_\_\_\_

**9 HOMEWORK**

- 9.1 All children enrolled at the aftercare must attend the homework class. It remains the child's/ren's responsibility to go to homework class. Please discuss this with your child/ren.
- 9.2 Homework class for Gr. 4 -7 will start at 14:00. Gr. 1 – 3 will start homework class directly after school.
- 9.3 Children that participates in extra-mural activities must attend the homework class after extra-mural activities.
- 9.4 Children will work on their homework during their time spent at BPMS Aftercare, assisted wherever possible by the person in charge who will sign any completed homework. The Parent is most welcome to check the homework register each afternoon.
- 9.5 It is the responsibility of the Parent to check that homework is complete and correct, also to sign the homework book or diary on a daily basis and to check for any notices or messages. The Parent must reinforce the work done, i.e. reading, spelling, project, tests and speeches at home and show an interest in the child's academic progress. The caregiver's time is limited and therefore can't be held responsible to check that the homework is done correctly, it remains the responsibility of the Parent to check.

**10. CELL PHONES / TABLETS**

- 10.1 No cell phones, tablets or any other electronics are allowed at BPMS Aftercare, however tablets may be used for homework ONLY in homework class. These devices will be confiscated and can be collected on the last day of the term.

SIGNED at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
(SIGNATURE OF MOTHER)

\_\_\_\_\_  
(SIGNATURE OF FATHER)